



Local Emergency  
Planning Committee  
Walt VanDromme  
*Chair*  
Tim O'Brien  
*Vice Chair*  
Patekka Bannister  
*Secretary*

## **LEPC Meeting Minutes January 19, 2012**

### **Attendance and Introductions**

#### **Minutes**

November 17, 2011 minutes were approved and distributed.

#### **Old Business**

One temp gun has been found and needs to be distributed for use in Lucas County.

#### **New Business**

A records retention policy has been drafted and approved for LEPC.

### **Subcommittee Reports:**

**Executive Committee:** Chief VanDromme reported that the Executive Committee met prior to this meeting. The subcommittee chairs were invited for budget and planning. An operations plan is being drafted. A one page subcommittee plan is being emailed to chairs that will be due the first week of February.

**Training:** Chief Jaksetic reported that the Haz Mat Technician Course #2 is being planned through BGSU. UASI Funds to train all Lucas County Fire and Police personnel for Hazwoper (operations level). Will give all response units capabilities meters, pH papers, etc., which will be bought by MMR funds for each response vehicles.

**Exercise:** Kelvin Davis reported that February 15<sup>th</sup> at 11:00 a.m. is the exercise planning meeting at Lucas County EMA, 3<sup>rd</sup> floor. June 16, 2012 is the tentative date for a full scale exercise.

**Finance:** Matt Heyrman reported that we are 19 days into the 2012 budget. Carry over from 2011 was \$121,543.78 in place of \$111,543.78.

**Grants:** HMEP grant has extensive changes made to the application. Lucas LEPC would not qualify without changes to contractor deliverables.

SYF 2013 SERC Grant Resolution application completed. The application amount is \$71,478. Joe Walter made a motion for the SYF 2013 SERC Grant Resolution. Motion seconded by Walt VanDroome. Motion passed.

**Plan review:** Chief VanDromme reported that SERC concurred with the LEPC plan. A few suggested changes to be made. Fire departments will receive copies of the plan and a copy will be made available to law enforcement.

**Information Coordinator:** Joe Walter reported that he had a couple of requests mainly from industries doing reporting.

**Emergency Coordinator:** No report

**Public Relations:** Kathy and Robyn reported that they have asked for quotes from members about the benefits of membership for the tri-fold recruitment brochure. They also asked for persons to join the sub-committee. The committee will make a brochure about LEPC.

**Compliance Committee:**

Tony Sloma provided a background on the committee including responsibilities.

**Compliance Report**

1. Open Cases

Entity	Non-Compliance	Penalty Status	Recommendation	
Total Metal Services	Late 30 Day Report Involuntary	\$7425.00 LEPC Proposed Facility has requested Reduction/Waiver	Reduce penalty to \$742.50	Walter 2 <sup>nd</sup> Motion to accept Passed
Fleet Quest	Late 30 Day Report Voluntary	Sent two notices of Penalty \$242.50	Refer to Prosecutor	Walter 2 <sup>nd</sup> Motion to accept Passed
Johnson Trucking	Late 30 Day Report Not Received	Sent two notices of Potential NOV	Attempt hand deliver 3 <sup>rd</sup> letter, either LEPC or Prosecutor	Barnhizer 2 <sup>nd</sup> Motion to accept Passed

A suggestion was made to drive by known address to make sure Johnson Trucking is viable. Kelvin Davis will drive by and notify compliance committee of his findings.

Chris Herman reported that NOMAD has produced a resource guide for fire departments designed to provide on scene commander methods to quickly obtain resources during haz mat incidents. They need to be distributed to county fire chiefs. NOMAD is expanding its membership area to include SE Michigan and Wood County. They are extending an open invitation to private entities to join NOMAD.

**Adjournment**

Meeting was adjourned. The next LEPC meeting will be at 12:15 p.m. on March 15, 2012 in the third floor conference room of the Lucas County Emergency Services Building.

Meeting Minutes Taken by Kathy Silvestri

Minutes Submitted by: Patekka Pope Bannister